

SHARJAH INDIAN SCHOOL Br. Juwaiza

OWNED AND MANAGED BY INDIAN ASSOCIATION SHARJAH

P.O. Box: 2324, Sharjah, UAE | Tel: 06 5665775

E-mail: mail@sisjuwaiza.com Website: www.sisjuwaiza.com



Estd. 1979

G.R. No.....

Name :

Grade : Division : Roll No. :

Bus Pick-up Point :

Bus No.

Telephone : (Residence)..... (Office).....

(Emergency)..... (Mobile).....

.....
Specimen Signature of Father

.....
Specimen Signature of Mother

This calendar must be brought to school daily. Change of Tel No./Bus No. (if any) must be intimated to the class teacher immediately, without fail.



SHARJAH INDIAN SCHOOL Br. Juwaiza



OUR VISION

EDUCATE

ENLIGHTEN

EMPOWER



Estd. 1979

Our Mission

To mould

**Thinkers, Planners, Readers,
Learners And Achievers**



STUDENT PARTICULARS

(To be filled in by parents in BLOCK LETTERS)

Gen. Reg. No.....

Full Name :

Grade : Division Roll No.....

Date of Birth..... Nationality

Place of Birth

Name of Father

Name of Mother

Bus Pick-up Point :

.....

Bus No.

Telephone No : (Residence)..... (Office).....

(Emergency)..... (Mobile).....

E-mail ID :

Home Address : P.O. Box : Emirate :

Block/Flat/Villa No.

Street/Location :

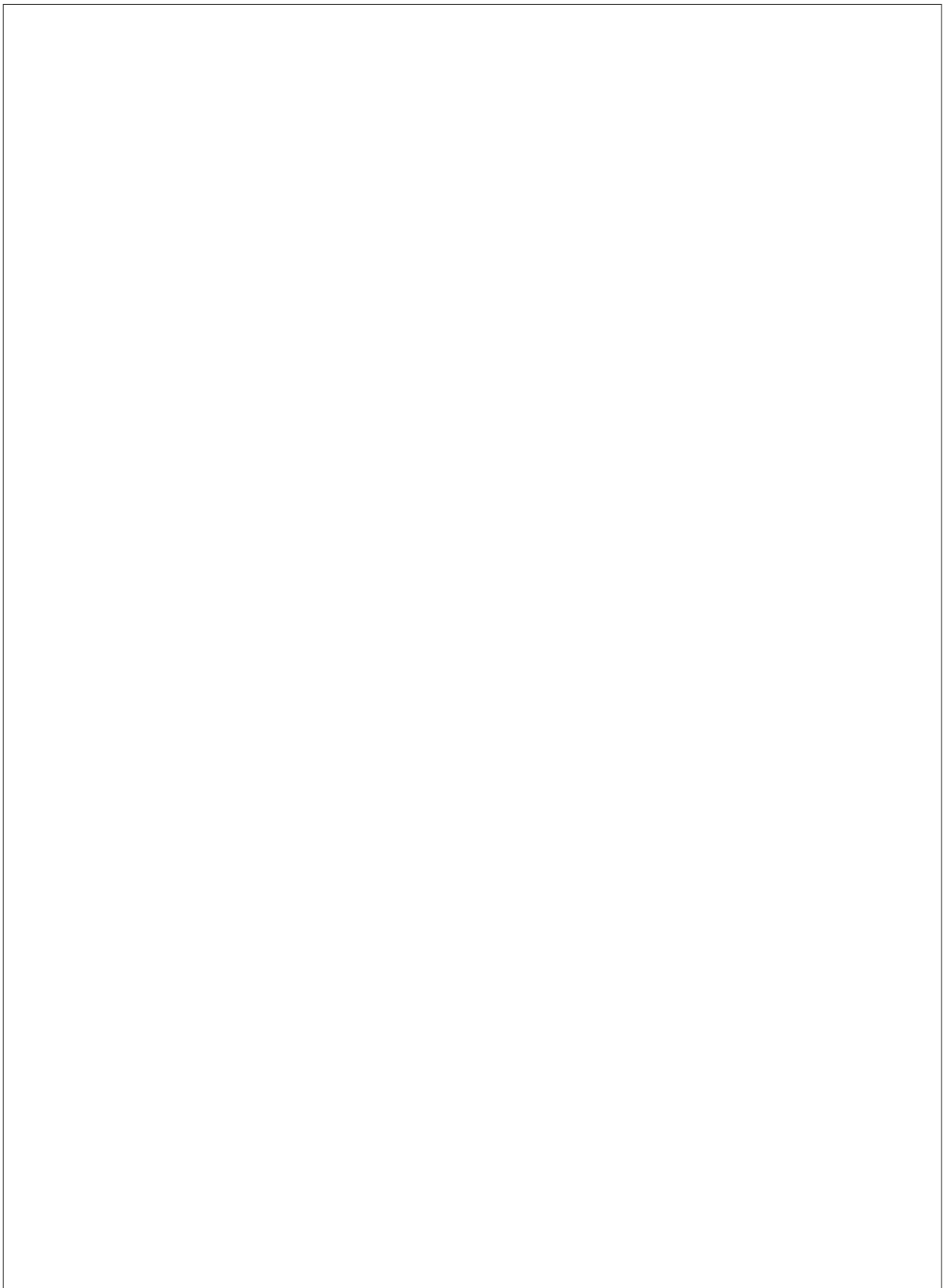
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Information of siblings in SIS

G.R. No.	Name	Grade	Section
.....
.....
.....
.....

Date : _____

Signature of Parent



PARENT'S DECLARATION

(To be filled by parent, with INK, in BOLD CAPITAL letters)

To

**The Principal
Sharjah Indian Private School Branch
Juwaiza**

I, _____, holding the
Emirates ID No. _____,
father / mother of _____, with GR No. _____,
studying in grade _____ Section _____ have read and agreeing the
rules, guidelines, regulations and the ASSESSMENT plans of the school,
provided in the school calendar 2024-25. I understand that violation to the
guidelines, including the unethical use of internet in school and the act of
defaming school through social media platforms will lead to strict
disciplinary actions from the school.

Mobile No.: _____ WhatsApp No. _____

Email: _____

Signature:

(Please tear this page off and submit to the class teacher along with the student particulars)





UAE NATIONAL ANTHEM



Eeshee belaadee a'asha ittihadda emaraathinaa
Ishti le-Sha'bin
Deenuhul Islaamu hadyuhu Al Quraanu
Hassantuk Bismillah Ya Waten
Belaadee Belaadee Belaadee Belaadee
Hamaka Alelahu Shuroora Al Zamaan
Aqsamnaa an-nebnia na'mal
Na'mal nukhlisu Na'mal nukhlis
Mahmaa ishnaa nukhlis nukhlis
Daamal amaanu wa-aa'shal alam yaa Emaaraatinaa
Ramzal Uroobatu
Kullunaa nafdeeki blddima narweeki
Nafdeeka bel arwaah yaa waten

عيشي بلادي عاش اتحاد إماراتنا
عشت لشعب
دينه الإسلام هديه القرآن
حصنتك بسم الله يا وطن
بلادي بلادي بلادي بلادي
حماك الإله شرور الزمان
أقسمنا أن نبني نعمل
نعمل نخلص نعمل نخلص
مهما عشنا نخلص نخلص
دام الأمان وعاش العلم يا إماراتنا
رمز العروبة
كلنا نفديك بالدماء نرويك
نفديك بالأرواح يا وطن

INDIAN NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he
Bharatha bhagya vidhata.
Punjab Sindhu Gujarat Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchhala Jaladhi taranga
Tav shubha name jage
Tav shubha ashish mage,
Gahe tav jaya gatha
Jana gana mangala dayaka jaya he
Bharatha bhagya vidhata,
Jaya he, Jaya he, Jaya he,
Jaya Jaya Jaya Jaya he.



SHARJAH INDIAN SCHOOL SONG



Estd. 1979

Oh! We sing and sing and sing of Sharjah Indian School

A school in Sharjah, U.A.E.

To a future oh! do we hail

Years of success and of fame.

S is for Sharjah of it we love to sing,

H is for the happiness to our teachers we bring;

A is for ambition that we set so high,

R is to remind ourselves that we must always try;

J is for jollity and A is for affection,

H is for the happy hearts whose aim is perfection,

I is for the institute that builds our character,

N is for the number-work which really does matter,

D is for the duties that we have to do,

I is for integrity, which we require too

A is for Almighty, so pure and supreme,

N is for the nations of our world you see,

S is for our school we truly adore,

C is for calibre and H for honour,

Ole! For O and O and now we end it all with love

Putting them all together we now get SHARJAH INDIAN SCHOOL



STUDENT PARTICULARS

(To be filled in by parents in BLOCK LETTERS)

Gen. Reg. No.....

Full Name :

Grade : Division Roll No.....

Date of Birth....., Nationality

Place of Birth

Name of Father

Name of Mother

Bus Pick-up Point :

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Telephone No : (Residence)..... (Office).....

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E-mail ID :

Home Address : P.O. Box : Emirate :

Block/Flat/Villa No.

Street/Location :

.....

Information of siblings in SIS

G.R. No.	Name	Grade	Section
.....
.....
.....
.....

Date : _____

Signature of Parent



PRAYER BEFORE CLASS



Estd. 1979

Oh ! God we thank thee for the night
And for the pleasant morning light
For rest and food and loving care
And all that makes the world so fair.
Help us to do the things we should
To be to others kind and good
In all we do, in all we say.
To grow more loving everyday.

Dear God, help me, to know you better,
And to love, my neighbours, for your sake.
Inspire me, to study well, to respect my
teachers, and to be kind to my companions.
In school, or out of it, help me, never to say
or do anything, that will go, against
your holy law.

PRAYER AFTER CLASS

Thank you for the world so sweet
Thank you for the food we eat
Thank you for the birds that sing
Thank you God, for everything.

We give Thee thanks, Almighty God,
for all the benefits Thou has conferred
upon us.



Children Learn What They Live



Estd. 1979

If a child lives with criticism,
he learns to condemn

If a child lives with praise,
he learns to appreciate.

If a child lives with hostility,
he learns to fight.

If a child lives with tolerance,
he learns to be patient.

If a child lives with ridicule,
he learns to be shy.

If a child lives with encouragement,
he learns confidence.

If a child lives with shame,
he learns to feel guilty.

If a child lives with approval,
he learns to like himself.

If a child lives with fairness,
he learns to do justice.

If a child lives with security,
he learns to have faith.

If a child lives with acceptance & friendship
he learns to find love in the world.

Winner Vs Loser

The Winner

is always part of the answer;
always has a programme;
says, "Let me do it for you,"
sees an answer for every problem
says, "It may be difficult but it's possible,"

The Loser

is always part of the problem;
always has an excuse;
says, "That's not my job"
sees a problem for every answer;
says, "It may be possible but it's too difficult".

BE A WINNER !!!



SCHOOL ASSEMBLY- 2024-25



School assembly is conducted in rotation as per the schedule mentioned below:-

DAY	CLASS	DAY	CLASS
Day 1	XI & XII	Day 7	V
Day 2	X	Day 8	IV
Day 3	IX	Day 9	III
Day 4	VIII	Day 10	II
Day 5	VII	Day 11	I
Day 6	VI		

Noble values to be observed

April weeks 3 & 4	EMPATHY
May weeks 1 & 2	CHARITY
May weeks 3 & 4	FORGIVENESS
June weeks 1 & 2	TEAM SPIRIT
June weeks 3 & 4	SELF CONFIDENCE
Sept weeks 1 & 2	CARING & SHARING
Sept weeks 3&4	SELF CONTROL
Oct weeks 1 & 2	DIGNITY OF LABOUR
Oct weeks 3 & 4	GRATITUDE
Nov weeks 1 & 2	LEADERSHIP
Nov weeks 3 & 4	HOSPITALITY
Dec weeks 1 & 2	RESPECT
Jan weeks 1 & 2	RESPONSIBILITY
Jan weeks 3 & 4	POLITENESS / GOOD MANNERS
Feb weeks 1 & 2	POSITIVE ATTITUDE
Feb weeks 3 & 4	TOLERANCE

Implementation: (i) Talk in Assembly, (ii) Discussion in the classrooms
(ii) Chart displays etc.

Students will be encouraged to participate.



TIPS FOR CREATIVE THINKING



- Be positive
- Train the mind to think
- Think and evolve positive, new and constructive ideas
- Avoid negative / deductive ideas.
- Be curious to explore and experiment.
- Have observation and reasoning skills.
- Follow an analytical approach.
- Analyse from different point of view.
- Improve span of attention and concentration.
- Be an alert listener.
- Communicate well.
- Develop desire for changing things for the better.
- Strive to be a pioneer in your chosen field.
- Be open-minded and flexible.
- Avoid preconceived solutions.
- Put in adequate effort.
- Practise problem-solving techniques.
- Solve puzzles.
- Participate in quiz programmes and group activities.
- Be enthusiastic and confident.
- Organise the work.
- Develop leadership qualities.
- Complete with self.
- Ask questions – How? Why? Where? When? Who etc.
- Cultivate an aesthetic sense.

“BE A CREATIVE THINKER”



Estd. 1979

SHARJAH INDIAN SCHOOL

OUR AIM

The aim of the school is to impart education, laying focus on the intellectual, physical, mental, social, aesthetic and moral development of the children.

The school thus aims at making its own contribution towards establishing principles of social justice, equality of opportunity, genuine freedom, respect for religious and moral values enshrined in the constitution of India in conformity with the social standard of living and etiquette existing in the U.A.E.

GENERAL INFORMATION

The school is owned and managed by the Indian Association Sharjah. It was officially inaugurated on the 5 th of September 1979 by His Excellency M.H. Ansari, then Ambassador of India in the presence of His Excellency Shaikh Abdul Aziz Bin Mohammed Al Qassimi.

The curriculum and programme of work is in accordance with the requirements of the Central Board of Secondary Education (CBSE) in New Delhi. The medium of instruction in the school is English, with Hindi as compulsory second language. Arabic is taught as per the rules laid down by the U.A.E. Education Ministry. Islamic Studies is compulsory for all Muslim children. The children who leave the school with transfer certificate are eligible for admission to any school in India.

SHARJAH INDIAN SCHOOL - JUWAIZA
ADMINISTRATION 2024-2025

Contact details

PRINCIPAL	principal@sisjuwaiza.com
VICE PRINCIPAL	vp@sisjuwaiza.com
HEADMISTRESS (6-12)	hmsecondary@sisjuwaiza.com
HEADMASTER (1 – 5)	hmprimary@sisjuwaiza.com
School mail	mail@sisjuwaiza.com
APRO	apro@sisjuwaiza.com
EDP	it@sisjuwaiza.com
HR Dept.	hr@sisjuwaiza.com
Transport	transport@sisjuwaiza.com
Arabic Secretary	arabsec@sisjuwaiza.com
Secretary to Principal	officesec@sisjuwaiza.com
IT Dept.	itengineer@sisjuwaiza.com
Library	library1@sisjuwaiza.com
Accounts	accounts@jassharjah.com
Admissions Registration	dataentry1@sisjuwaiza.com
Clinic	clinic@sisjuwaiza.com
CBSE Coordinator	cbsecoordinator@sisjuwaiza.com
Store-In-Charge	store@sisjuwaiza.com
Cashier	cashier@sisjuwaiza.com
Maintenance	maintenance@sisjuwaiza.com

- For all general communications, the school mail only to be used.
- Only very specific issues to be sent to the other mails.

Email IDs of the Supervisors:

Grade 1	supervisor1@sisjuwaiza.com
Grade 2	supervisor2@sisjuwaiza.com
Grade 3	supervisor3@sisjuwaiza.com
Grade 4	supervisor4@sisjuwaiza.com
Grade 5	supervisor5@sisjuwaiza.com
Grade 6	supervisor6@sisjuwaiza.com
Grade 7	supervisor7@sisjuwaiza.com
Grade 8	supervisor8@sisjuwaiza.com
Grade 9	supervisor9@sisjuwaiza.com
Grade 10	supervisor10@sisjuwaiza.com
Grade 11	supervisor11@sisjuwaiza.com
Grade 12	supervisor12@sisjuwaiza.com

SHARJAH INDIAN SCHOOL JUWAIZA

Clubs 2024-25

The following clubs are in function to develop the various talents of our students

CLUBS
SCHOOL INNOVATION COUNCIL
HOPE Club (Help Our Planet's Environment)
Media /Digital Club
SIS Rainbow Radio
Heritage Club
Music Club
Q Forum
Literary clubs
EBAE Club (Commerce)
Tarbiyah Club
Health And Wellness Club
MASAR Club
Art and Craft Club
Science Club
Career Counselling Club
Math Club
Social Awareness Club
Sociology Club
Cyber-Squad



ADMISSION GUIDELINES (2024 -2025)



ADMISSIONS

The academic year commences on the 1st of April and the admissions are generally accepted in the beginning of the academic year.

All applications for admission are to be made in the prescribed admission form with all details required therein duly filled by the parents or guardians who will be responsible to the head of the school for the student's conduct, punctuality regular attendance and payment of fees. The head of the school has the right to accept or reject any application without assigning reasons.

AGE RULES

Age will be calculated as on 31st March 2024

K.G. – I	:	4 Years	} Offered only at Ghubaiba Campus
K.G. – II	:	5 Years	
Grade I	:	6 Years	

No relaxation will be possible in the age limit

At the time of acceptance of application forms, parents are given a particular date for the formalisation of the admission. The timetable for the admission test, if a test is necessary, could also be obtained from the office. Fees are accepted at the time of formalisation of admission.

The following documents in respect of the students should be submitted along with the application form.

1. Passport : Original and 2 Photocopies
2. Birth Certificate : Original and 1 Photocopy
3. School Leaving Certificate
(Transfer Certificate) : Original (duly attested) & 1 photocopy
4. Students Emirates ID : Original and 1 Photocopy
5. Parents Emirates ID : Original and 1 photocopy
6. Passport Size Photographs : 4 Nos.
7. Progress Report / Statement of Marks/
Pass Certificate : Original and 1 Photocopy
8. Conduct Certificate from the Head of the
Institution last attended. (Grade VIII, IX & XI) : Original + 1 Photocopy



Attestation of Transfer Certificate / Marklist



A. Certificates from India (Transfer Certificate and Report card)

A Student who has attended any recognized school shall not be admitted without a School Leaving Certificate and marklist from the school last attended. Such certificates should be:

- Countersigned by the Educational Authorities in India (AEO/DEO or CBSE Regional Office)
- Attestation by Indian Consulate / Embassy, UAE
- Attestation by the Ministry of Foreign Affairs, UAE. (*The pre-requisites may change from time to time*)

B. Certificates from other Countries

Attestation from Ministry of Education, Ministry of Foreign Affairs and the UAE Embassy in the respective countries.

C. Local Transfer (from schools within the UAE)

- TC from schools in Sharjah Emirate: Attestation is NOT required.
- TC from schools in the other Emirates: Attestation is required from the respective zone of the Ministry of Education

(For grade 11 admissions, marklists of grades 9 and 10 are required to be submitted. Marklist of grade 10 should be attested in the same way as done for TC.

Equivalency certificate of grade X marklist is needed, if NOT from schools in Sharjah or if the student is from any Examination Board other than CBSE.)

Students already studying in recognized institutions in India or in the schools affiliated by the Central Board of Secondary Education, New Delhi are admitted in the same class for which they hold the transfer certificate.

Students are expected to have studied in the classes or in the same class, the subjects which form part of the curriculum of the school.

Students who have not completed a regular course of study in grades IX and XI in an institution recognized by the CBSE are NOT eligible for admission in grade X and XII of this school.

Passing grade X examination from this school does not guarantee automatic admission to grade XI. The student's previous record of discipline and academic performance will be the deciding factors for the admission.

SCHEME OF SUBJECTS

- Grade I – VIII : English, Hindi, Arabic, UAE Social Studies, Mathematics, Science, Moral Education, Social Science, Moral Science / Islamic Studies, Work Education. Art & Craft, Games, Music (IV -V), Malayalam (II - V)
- Grade IX – X : English, Hindi / Arabic / French / Malayalam, Mathematics, Science, Social Science, Marketing & Sales, Artificial Intelligence, Art Education, Physical & Health Education, Work Experience, Moral Education.
- Grade XI – XII : English, Arabic, General Studies, Work Experience, Physical & Health Education and 4 electives (Mathematics, Physics, Chemistry, Biology, Computer Science, Engineering Graphics, Psychology, Accountancy, Business Studies, Economics, Entrepreneurship, Sociology, Physical Education, Typography & Computer Applications, Marketing) Moral Education

NOTE: Malayalam is offered as an optional subject from Grade II to V.

Computer Science is taught from Grade III



TEXTBOOKS

Textbooks are provided as per the syllabus laid by the NCERT / CBSE and SPEA. Generally, books published by the NCERT are prescribed for the higher classes. In lower classes, books, other than those published by the NCERT, but conforming to the CBSE syllabus are sometimes prescribed. Parents are required to buy the prescribed textbooks and necessary stationery from the school store.

ANNUAL SYLLABUS

The syllabus for the academic year is uploaded on the website for the reference of the parents at the beginning of the academic year.

SCHOOL UNIFORM

Every child must come to the school neatly dressed in full school uniform and must wear black shoes with normal heels. Black / navy blue long socks should be used. P.E. Uniforms, with plain white canvas shoes should be used for P.T.

HAIRCUT

Haircut should be short all round, including the sideburns. Shabby, uncombed and coloured hair will not be permitted.

Mobile Phone

Students are not permitted to bring mobile phones to school.

SCHOOL TRANSPORT

The school provides transport facilities to different areas in Sharjah, Al Ghusais and Ajman. The bus stops are fixed after a thorough survey of the situation and any request for change of bus stops due to change of residence shall be considered subject to the satisfaction of the head of the institution.

Once the name is enrolled for bus transport no request for discontinuance will be entertained except at the beginning of the term.

1st Term	:	April, May & June
2nd Term	:	September, October, November & December
3rd Term	:	January, February & March

Note: Buses are not available to all destinations. Hence parents are requested to confirm the availability of buses, with the Transport Department, prior to shifting of residence.



CO-CURRICULAR ACTIVITIES / HOUSES

Students' participation in curricular and co-curricular activities is an integral part of education. It contributes to the total personality of the child by inculcating a sense of responsibility and discipline in him. With this aim in view, the school has introduced the house system and various co-curricular activities.

SCOUTS (GRADE VI, VII & VIII)

The school has a well trained Scouts Group for boys. Every year, students from Grade VI are recruited.

ATTENDANCE

Every child is expected to attend school from the reopening day regularly and punctually. In case of long absence, prior approval should be obtained by parent, from the Head of the Institution.

For leaves upto 3 days, the leave letter must be submitted to the class teacher.

Each student is required to have at least 75% of attendance of the total working days to enable him/her to appear for the final examination. Condonation, in deserving cases, is granted only when the parent applies for leave for his ward as per the leave rules of Ministry of Education

Leave Rules

Excused Absence (As per UAE Ministry of Education)

Absence is considered 'excused' in the following cases

1. Illness that is documented by a doctor's report certified by official medical authorities.
2. Travel outside the UAE for the purpose of accompanying a relative of first degree relation during medical treatment under condition of proof (via an official accredited certificates) for a period not exceeding one month during the academic year.
3. Official and patriotic duties assigned to the student.
4. Appearance before official organizations or associations under condition of proof via official documentation.
5. Death of a relative (of first and second degree relation) for a maximum period of three days.
6. Absence for a period of a day or two consecutive days up to a maximum of five days during an academic year for reasons accepted by the school administration.
7. All leaves are subject to approval.
8. Intimation of leave via email is for a primary information only. Formal leave application is a mandatory requirement.



APPLICATION FOR LEAVE

Application for leave is to be submitted to the head of the institution and sanction should be obtained in advance. Leave during the examination period is not granted.

WITHDRAWALS

Application for withdrawal should, in all cases, be made in the prescribed form and submitted to the head of the school, giving a minimum of thirty days' notice prior to the actual date the pupil intends to discontinue and this too, subject to rules covering payment of fees. Failure to do so entails liability for payment of the next month's fees.

The Transfer Certificate (Leaving Certificate) without which a pupil cannot join any other school, is issued only if the school fees and all other dues, if any, have been cleared.

RULES OF DISCIPLINE

All students should endeavour to keep the high standard and reputation of the school by excelling in fine manners and deportment.

All students are expected to be polite and courteous. They are expected to greet teachers, other members of staff and all visitors with due respect.

Students are required to maintain self discipline in the school campus.

The school maintains a Discipline Register. Any breach of discipline on the part of the students will be recorded in the Discipline Register under intimation to the concerned parents. If any student has more than three entries on his discipline record, he will be expelled from the school.

Pupils must come on time to the school. Late comers will not be admitted to the classes without the permission of the H.M / Vice Principal / Principal.

Every pupil must possess a copy of the school calendar which should be brought to school daily.

Children should speak in English within the school premises and buses .



Personal cleanliness and hygiene are expected from all.

Running, playing or shouting inside the classroom will not be allowed. Perfect silence must be observed during class hours.

Pupils who have been absent from school for one month or more, without permission, are liable to have their names struck off the rolls and may not be re-admitted.

Parents cannot take their children out of the school during school hours without permission of the head of the institution.

The school is not responsible for books, money, clothes and other articles which are lost. It is not advisable to have money or valuable articles with the child. All are advised to bring their books etc. in a bag that can be securely locked.

No books other than prescribed textbooks or library books shall be brought to the school premises without the consent of the school authorities.

Any kind of damage to the school property will have to be made good. Students should be particularly careful not to throw any eatables, paper etc. anywhere in the school premises. Baskets and dust-bins especially provided for this purpose, should be used.

Students/Parents are not allowed to honour teachers/staff with presents/gifts.

All pupils are responsible to the school authorities for their behaviour both in and outside the school. Any reported or observed objectionable conduct in or out of the school, on the part of the pupils, shall make them liable for disciplinary action.

Disrespect and disobedience to superiors, using, abusive and obscene words and other habits or behavior considered by the school authorities as not suitable to a student, will be met with by strict disciplinary actions.

Pupils suffering from contagious or infectious diseases will not be permitted to attend school or travel in the school bus *even on the examination days*.

Pupils with irregular attendance, habitual idleness, disobedience or misconduct are liable to be dismissed.



Guidelines to Students



- Develop Good Manners (greeting teachers , behaving well with the school staff and to the fellow students etc.) in and around the campus.
- Use decent language in the campus and buses. Strict measures will be taken to curb the use of indecent language.
- Mobile phones are banned in the campus. Phones will be confiscated,if found.
- Refrain from the use of social network sites in spreading bad name to the school or use of foul language.
- Refrain from writing on the walls, tables etc.
- Do not bring any hazardous or sharp objects (including metallic rulers) to school. Strict disciplinary action will be taken to those who bring materials which are not suitable to the campus. Do not bring footballs, cricket bats etc. to the school.
- Come to school in neat and proper uniform, with decent hair cut. Unnecessary alteration of uniforms will be severely dealt with.
- Maintain discipline in the examination halls. Do not disturb the seating arrangement.
- Take care of the furniture etc. in your classroom. Maintain personal hygiene and cleanliness. Make use of dustbins properly.
- Refrain from physical abuse in the name of B'Day celebrations.
- Monitor, Assistant Monitor and the volunteers are responsible to monitor the dispersal of the class, they should leave the class at the end.
- Circulars from the school are the means of communication between school and the parents. Treat it seriously and make sure that circulars reach your parents. Any disrespect to this shall be treated as an act of indiscipline.



- Coming out of the classroom without prior permission other than recess, entering other classrooms etc. shall be treated as acts of indiscipline. Maintain discipline while moving to other classrooms, labs etc. Move in line.
- Do not be part of any kind of bullying in the campus.
- Avoid white ink, ink pens, chewing gum, mud bottles etc.
- Do not enter areas other than your class area. Do not run on the corridor.
- Wear ID cards and tie regularly.
- Maintain discipline in the bus, else the student will be asked to discontinue the school transport.
- Develop positive attitude; Your attitude determines your altitude.
- Inform authorities about issues (if any) in the school without delay.
- Tablets / Laptops / ipads are permitted only when the students are asked to do so, strictly following the BYOD (Bring Your Own Device) policy of the school.
- Use of social media to defame school will lead to immediate disciplinary action.
- Posting pictures and videos of school/school staff in social media requires prior permission from Principal.
- Please be aware that the school premises are under the surveillance of CCTVs.

(Refer to the next page to see the BYOD policy of the school)

Sharjah Indian Private School Branch

Bring Your Own Device (BYOD) Policy

Introduction

SIS JUWAIZA will allow students to use their own devices in some lessons. Wireless access is available to students and this has been created to enhance learning experiences. Connecting to the SIS student wireless network with personal technology devices is a privilege not a right. It is not a requirement for all SIS students. Permission to bring and use personal devices is contingent upon adherence to SIS JUWAIZA guidelines. Please note that if a personal device is used by a student for malicious purposes, to contravene privacy or to cause disruption to the educational environment, student's network or Internet access privileges may be revoked or limited.

Definition of Personal Device

For purposes of BYOD, a personal technology device (PTD) is a privately owned wireless and/or portable electronic hand-held device/equipment or some types of wearable technology. This includes, laptop and portable internet devices (iPod, iPad, tablet PC). At SIS Juwaiza campus or in school buses, smartphone usage as BYOD is not permitted. BYOD is for use in lesson time only. Data (of any type) should not be uploaded to the Internet (or be stored/used in a publicly visible digital location) without the verbal permission of the teacher.

Conditions of Use

- ◆ The use of PTDs is solely limited to supporting and enhancing educational situations. They are to be used with the guidance of teachers, in and around the classrooms. PTDs should not be used for non-educational purposes in lessons unless the student is given permission to do so by the teacher.
- ◆ Students should label the device with their GR No, name, class & section properly at the bottom of the device
- ◆ Only the Student network may be accessed on campus by students.
- ◆ Students may not attempt to use software, utilities or other means to access internet sites or content that is blocked by the school's internet/network filters. **Usage of VPN software is not allowed**
- ◆ No student shall establish a wireless ad-hoc or peer-to-peer network using his/her personal technology device, or any other wireless device, while in school.
- ◆ Students must respect their peers and staff at all times when using personal technology devices. No malicious usage is permitted. Students may not engage in any malicious behaviour involving the use of PTDs or intend to cause disruption to the school network.
- ◆ Students may not record images (still or moving) of other students or members of staff without first gaining their personal permission to do so.
- ◆ Students should be aware that staff will be able to ask a student if they can view the contents of their personal technology device if there is reasonable suspicion that the student has violated the BYOD policy agreement, school rules or is engaged in any other misconduct when using the device in school.
- ◆ The teacher may request, at any time, that PTDs be turned off in the classroom or outside. Failure to do so may result in revocation of access to the Student network.
- ◆ All PTDs should have their sound muted during lessons unless the teacher authorizes its use.
- ◆ No student shall use another student's network login details and password.
- ◆ Students must take full responsibility for their PTDs at all times.
- ◆ School will not provide repair services or software installations for any PTD.

Lost or stolen devices

The user is entirely responsible for his/her own Personal Technology Device. The device should be treated responsibly and used with care. SIS will accept no responsibility for PTDs that are damaged, lost, stolen, or which have data infected/corrupted. Teachers will help students identify how to keep personal technology devices secure, but students have the final responsibility for securing their devices.

Consequences for Policy Violations:

Violation of the BYOD policy outlined above may result in disciplinary actions in accordance with school regulations. Consequences for policy violations may include, but are not limited to, the following:

- Verbal warnings
- Written warnings
- Loss of privileges, including access to the student network
- Detention or other disciplinary measures
- Parental notification
- Suspension of PTD privileges

Repeated or severe violations may result in escalated disciplinary actions, up to and including suspension or expulsion from school.

Support:

Students are encouraged to avail themselves of guidance and assistance in comprehending and adhering to the BYOD policy. Resources provided for support include:

- Dissemination of the BYOD Policy to students for reference and understanding.
- Access to the technology support desk via communication with the class teacher, facilitating coordination with the IT department for issue resolution.
- The IT Department serves as the primary point of contact for students seeking clarification or assistance regarding the BYOD policy.





Estd. 1979

EXAMINATIONS

Annual Examinations for all classes (Except X & XII) commence on 03/02/2025

(Baseline tests for all classes start on 22/04/2024)

Grades 1 & 2	Following the guidelines of NCF 2022 FS, as per the new NEP 2020. Formal assessments are minimized. Instead, the holistic progress of the students are recorded throughout the term. In October 2024, there will be a pen paper test based on the term's activities and projects done. HOLISTIC PROGRESS CARD (HPC) will be provided to the parents.
Grade 3 to 5	Teaching-learning strategies will focus on the student engagement and classroom works. Notebooks will reflect student's own contributions. Periodic test : 17/06/2024 to 27/06/2024 Term 1 exam starts on 30/09/2024
Grade 6 to 12	Periodic test : 17/06/2024 to 27/06/2024 Term 1 exam starts on 30/09/2024 Model Exam (IX to XII) starts on 05/12/2024

(In addition to the above systematic classroom assessments will be done, for which, the details will be sent by the class teacher)

(External Benchmark Tests CAT4 and ASSET are mandatory for the students from grade 3 to 9).

** This is a tentative plan. However, the detailed timetable will be released in due course of time*

A student found guilty of any unfair means – copying / attempted copying etc in the terminal examinations will not be given any weightage and a student found guilty of such unfair means in the final exam will be disqualified from passing the examination i.e. the student will be detained in the same class.

If a pupil is attentive in class and prompt in completing his assignments satisfactorily and regularly, he/she will have little difficulty in obtaining good results at the examination.

Pupils absent from the examinations without Medical Certificate will lose weightage of the previous exam. No retest will be given.

A pupil who fails twice consecutively in the same standard, is liable to be asked to leave the school.

All matters regarding promotion are left entirely to the discretion of the head of the institution



FEE STRUCTURE (For SIS Juwaiza) (All fees are in AED)



Tuition Fee

Grade I & II	: 440 x 10 = 4400.00
Grade III & IV	: 460 x 10 = 4600.00
Grade V	: 494 x 10 = 4940.00
Grade VI & VII	: 530 x 10 = 5300.00
Grade VIII	: 535 x 10 = 5350.00
Grade IX	: 545 x 10 = 5450.00
Grade X	: 585 x 10 = 5850.00
Grade XI & XII	: 695 x 10 = 6950.00

School Leaving Certificate :

TC with MOE attestation	: 60.00
TC without MOE attestation	: 40.00

Monthly Bus Fees (Monthly - Except July & August)

Sharjah	: 275.00
Ajman	: 300.00
Dubai	: 360.00
Dhaid	: 275.00

FEE RULES:

Fees should be paid on or before the 10th of every month.

Holding fees in arrears will not be accepted.

Re-admission will be as per the school rules.

Fees are accepted as per timings fixed.

Pupils shall not be allowed to appear for the examination, unless all fees are paid up-to-date. Fees once paid are not refundable.

Bus fee is charged term-wise.



Fees must be paid for the month during which the pupil's name has been carried on in the class register even if the pupil has been absent during the month.

Parents are requested to send the exact amount of fees as children often lose the balance amount.

Children in lower classes should not be entrusted with the payment of fees.

All cheques must be drawn in favour of 'Sharjah Indian School' and crossed as 'Payees Account Only'

Online payment can also be done using the app 'zenda' or through www.sisjuwaiza.com

No additional service charge for payment using credit card.

NOTE TO PARENTS

Parents and guardians are requested to co-operate with the school in the growth and development of the child.

Encourage the habit of self discipline, self work and self study. Inculcate good values in your ward.

Encourage your child to participate in all the activities of the school.

Attend the "Open House" and help the teachers to help your ward.

Parents are requested to send their wards in proper school uniform, on time to school and to be vigilant to see that their wards come to the school with the necessary books and stationery, accept the discipline of the school and participate in school activities.

Regular hours of study at home help children develop proper study habits.

The school shall be sending, at regular intervals, messages, notices, reports monthly and terminal reports etc., through the school calendar, through the official website www.sisjuwaiza.com, SMS and through e-mails. Parents or guardians are requested to look into these and sign the calendar / reports. Failure to do this may cause great inconvenience to their children and render them liable to be punished.

Worksheets, assignments etc. will be uploaded in Google classroom. Students can make use of these with their login id and passwords supplied from the school.

Parents or guardians are allowed to see their children to meet their teachers during the VISITING TIME allotted to their classes.



Criticism of a teacher should be avoided in the presence of the child because it undermines his/her respect for the teachers and the school. Should you have a genuine complaint, meet the supervisors, HM, Vice Principal or Principal.

Parents and guardians are expected to be very particular to see that their children return home immediately after school hours. It may be noted that responsibility of the school authorities ceases immediately after school hours.

Parents are requested not to send their children to the school if they are medically unfit. If a pupil is absent due to illness for more than 3 days, the head of the institution must be informed at once.

The school has qualified nurses for treating minor injuries that may occur. In case of serious accidents the State Medical Authorities will be contacted as speedily as possible, but the school does not accept responsibility for summoning of such medical authorities or any treatment given.

The school management reserves the right to admit or reject any child and to revise the rules and regulations at any time, if considered necessary.

Fee Concession / Scholarship for SIS Students Only

The following Cash Awards and Scholarships are awarded to the students with academic excellence.

Class XII Examination

Students who score the highest marks from Sharjah Indian School in the CBSE Class XII Examination (Science and Commerce Stream – Girls and Boys separately) are given Indian Association Sharjah Cash Awards.

Class XI Examination

The toppers of class XI will be eligible for tuition fee concession in class XII. (Minimum percentage of mark for eligibility - 80%).

A student is entitled to enjoy only one concession or scholarship at a time.

2024 April

Date	Day	Event
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	World Health Day
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	Ambedkar Jayanti
15	Monday	New Academic year begins Vishu (Kerala New Year)
16	Tuesday	
17	Wednesday	
18	Thursday	World Heritage Day
19	Friday	
20	Saturday	
21	Sunday	Say No to Plastic Campaign
22	Monday	Earth Day / Baseline tests begin
23	Tuesday	English Language Day
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	World Day of Safety
29	Monday	
30	Tuesday	

2024 May

Date	Day	Event
1	Wednesday	May Day (International Labour Day)
2	Thursday	
3	Friday	International Energy Day
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	National Technology Day
12	Sunday	
13	Monday	CAT 4 tests (Tentative starting date)
14	Tuesday	
15	Wednesday	International Day of Family
16	Thursday	International Day of Light
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	Common Wealth Day
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	World No Tobacco Day

2024 June

Date	Day	Event
1	Saturday	Global Day of Parents
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	World Environment Day
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	Periodic test 1 (III to XII) starts
13	Thursday	
14	Friday	World Blood Donor Day
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	International Yoga Day
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	Hijri New Year*
28	Friday	
29	Saturday	Indian Statistics Day
30	Sunday	

* Likely to change as per the Islamic Calendar

2024 July

Date	Day	Event
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	Summer Vacation Begins
9	Tuesday	
10	Wednesday	
11	Thursday	World Population Day
12	Friday	
13	Saturday	
14	Sunday	
15	Monday	World Youth Skill Day
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	International Day of Friendship
31	Wednesday	

2024 August

Date	Day	event
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	International Youth Day
13	Tuesday	
14	Wednesday	
15	Thursday	Indian Independence Day
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	World Humanitarian Day
20	Tuesday	
21	Wednesday	World Senior Citizens Day
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Classes begin after Summer Break
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	

2024 September

Date	Day	Event
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	Teachers Day / International Day of Charity
6	Friday	
7	Saturday	
8	Sunday	World Literacy Day (UNESCO)
9	Monday	
10	Tuesday	World Suicide Prevention Day
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	Prophet Muhammed (PBUH)'s Birthday* / Thiruvonam
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	International Day of Peace
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	

2024 October

Date	Day	Event
1	Tuesday	
2	Wednesday	Gandhi Jayanti / International Day of Non-Violence
3	Thursday	Clean-up Campaign
4	Friday	
5	Saturday	World Teachers Day
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	World Mental Health Day
11	Friday	
12	Saturday	Dussehra
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	World Food Day
17	Thursday	International Day of Eradication of Poverty
18	Friday	
19	Saturday	
20	Sunday	National Solidarity Day
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	UN Day
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	Term 1 Exams (I to XII) begin
31	Thursday	National Integration Day

* Likely to change as per the Islamic Calendar

2024 November

Date	Day	Event
1	Friday	Kerala Piravi Day / Diwali
2	Saturday	
3	Sunday	UAE Flag Day
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	World Science Day / World Commerce Education Day
11	Monday	National Education Day
12	Tuesday	
13	Wednesday	
14	Thursday	Children's Day
15	Friday	International Yoga Day
16	Saturday	International Day for Tolerance
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

2024 December

Date	Day	Event
1	Sunday	Martyrs Day (Commemoration Day) / World AIDS Day
2	Monday	UAE National Day Holiday
3	Tuesday	UAE National Day Holiday / World Day of Handicapped
4	Wednesday	
5	Thursday	Model Exam in the CBSE pattern (IX to XII) starts
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	Human Rights Day
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	National Energy Conservation Day
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	Arabic Language Day
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	National Mathematics Day
23	Monday	Winter Vacation commences (For students)
24	Tuesday	
25	Wednesday	Christmas
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

2025 January

Date	Day	Event
1	Wednesday	New Year's Day - Holiday
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	School Re-opens after winter break / Model Exam X & XII starts
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	National Youth Day
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	Model Practical Exam (XII) starts
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	Indian Republic Day
27	Monday	Isra Al Miraj*
28	Tuesday	
29	Wednesday	Indian National Newspaper Day / Board Practical Exam (XII) starts
30	Thursday	
31	Friday	

2025 February

Date	Day	Event
1	Saturday	
2	Sunday	
3	Monday	Annual Examinations (IX and XI) begin
4	Tuesday	World Cancer Day
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	Thinking Day (Scouts and Guides)
23	Sunday	
24	Monday	Advance Classes begin
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	National Science Day

* Likely to change as per the Islamic Calendar

2025 March

Date	Day	Event
1	Saturday	
2	Sunday	*The Holy month of Ramadan begins
3	Monday	Annual Examinations (I to VIII) begin
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	International Women's Day
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	World Consumer Rights Day
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	Last working day for students
21	Friday	
22	Saturday	World Day of Water
23	Sunday	
24	Monday	School closes for spring break
25	Tuesday	
26	Wednesday	Annual Result
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	Holy Month of Ramadan Ends/Eid Al Fitr Holiday*
31	Monday	Eid Al Fitr Holiday*

* Likely to change as per the Islamic Calendar

2025 April

Date	Day	Event
1	Tuesday	Eid Al Fitr Holiday*
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	New Academic Year (2025-'26) begins World Health Day
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	World Heritage Day
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	Earth Day / Say No to Plastic Campaign
23	Wednesday	English Language Day
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	

* Likely to change as per the Islamic Calendar

Acknowledgement slip

Name of student: _____ Class: _____ G R No. _____ Date: _____

I acknowledge the receipt of the circular number: _____ dated: _____

Regarding: _____

Name & Signature of parent: _____

Mobile No: _____

Acknowledgement slip

Name of student: _____ Class: _____ G R No. _____ Date: _____

I acknowledge the receipt of the circular number: _____ dated: _____

Regarding: _____

Name & Signature of parent: _____

Mobile No: _____

Acknowledgement slip

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I acknowledge the receipt of the circular number: _____ dated: _____

Regarding: _____

Name & Signature of parent: _____

Mobile No: _____

Acknowledgement slip

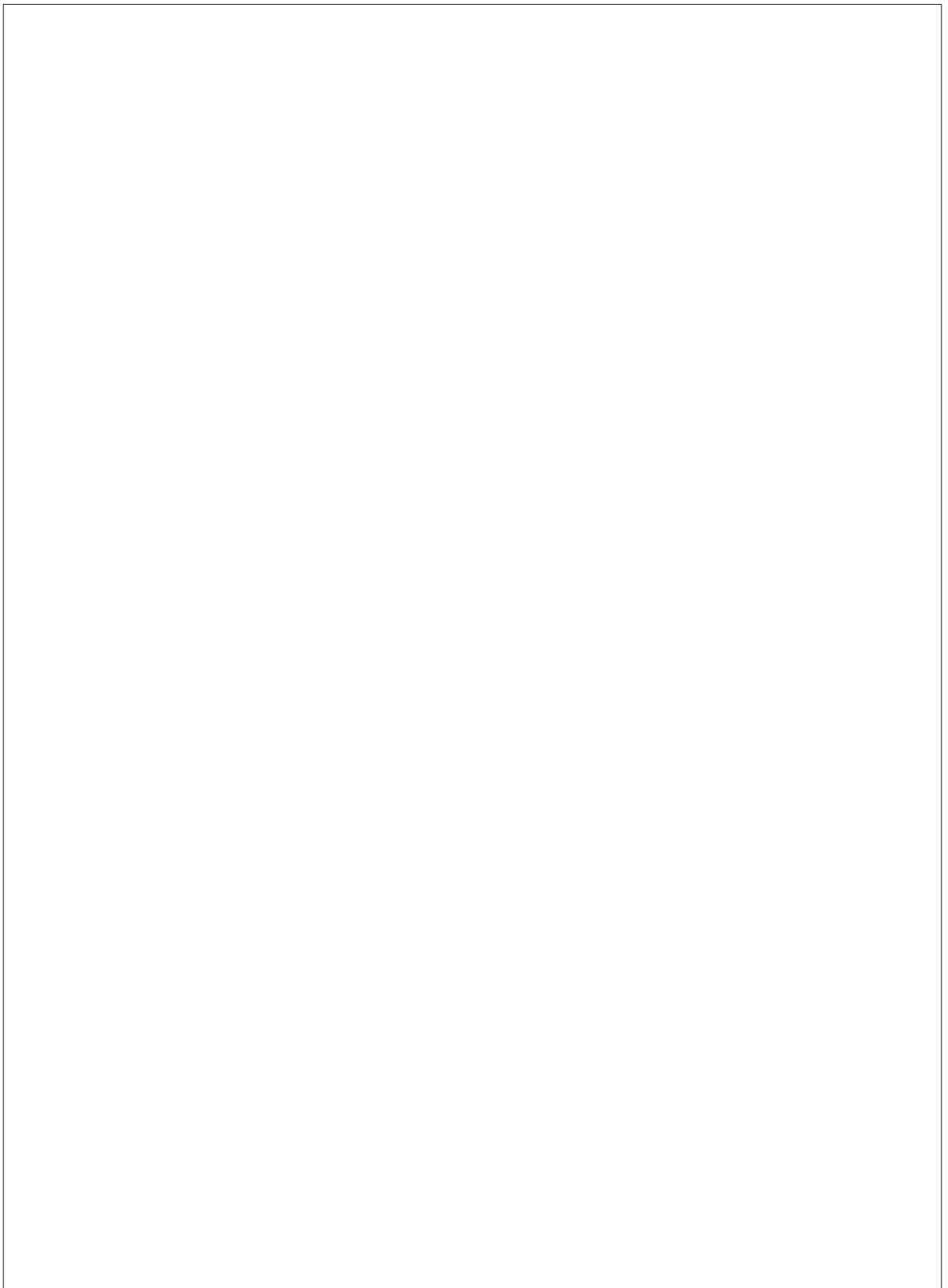
Name of student: _____ Class: _____ G R No. _____ Date: _____

I acknowledge the receipt of the circular number: _____ dated: _____

Regarding: _____

Name & Signature of parent: _____

Mobile No: _____



Acknowledgement slip

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I acknowledge the receipt of the circular number: _____ dated: _____

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Name & Signature of parent: _____

Mobile No: _____

Acknowledgement slip

Name of student: _____ Class: _____ G R No. _____ Date: _____

I acknowledge the receipt of the circular number: _____ dated: _____

Regarding: _____

Name & Signature of parent: _____

Mobile No: _____



CONSENT FORM

Name of student: _____ Class: _____ G R No. _____ Date: _____

I agree to enroll my son in the following activity / event on _____ as per the details provided from school during the off-school hours.

Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

CONSENT FORM

Name of student: _____ Class: _____ G R No. _____ Date: _____

I agree to enroll my son in the following activity / event on _____ as per the details provided from school during the off-school hours.

Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

CONSENT FORM

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Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

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Name of student: _____ Class: _____ G R No. _____ Date: _____

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Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____



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Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

CONSENT FORM

Name of student: _____ Class: _____ G R No. _____ Date: _____

I agree to enroll my son in the following activity / event on _____ as per the details provided from school during the off-school hours.

Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

CONSENT FORM

Name of student: _____ Class: _____ G R No. _____ Date: _____

I agree to enroll my son in the following activity / event on _____ as per the details provided from school during the off-school hours.

Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____

CONSENT FORM

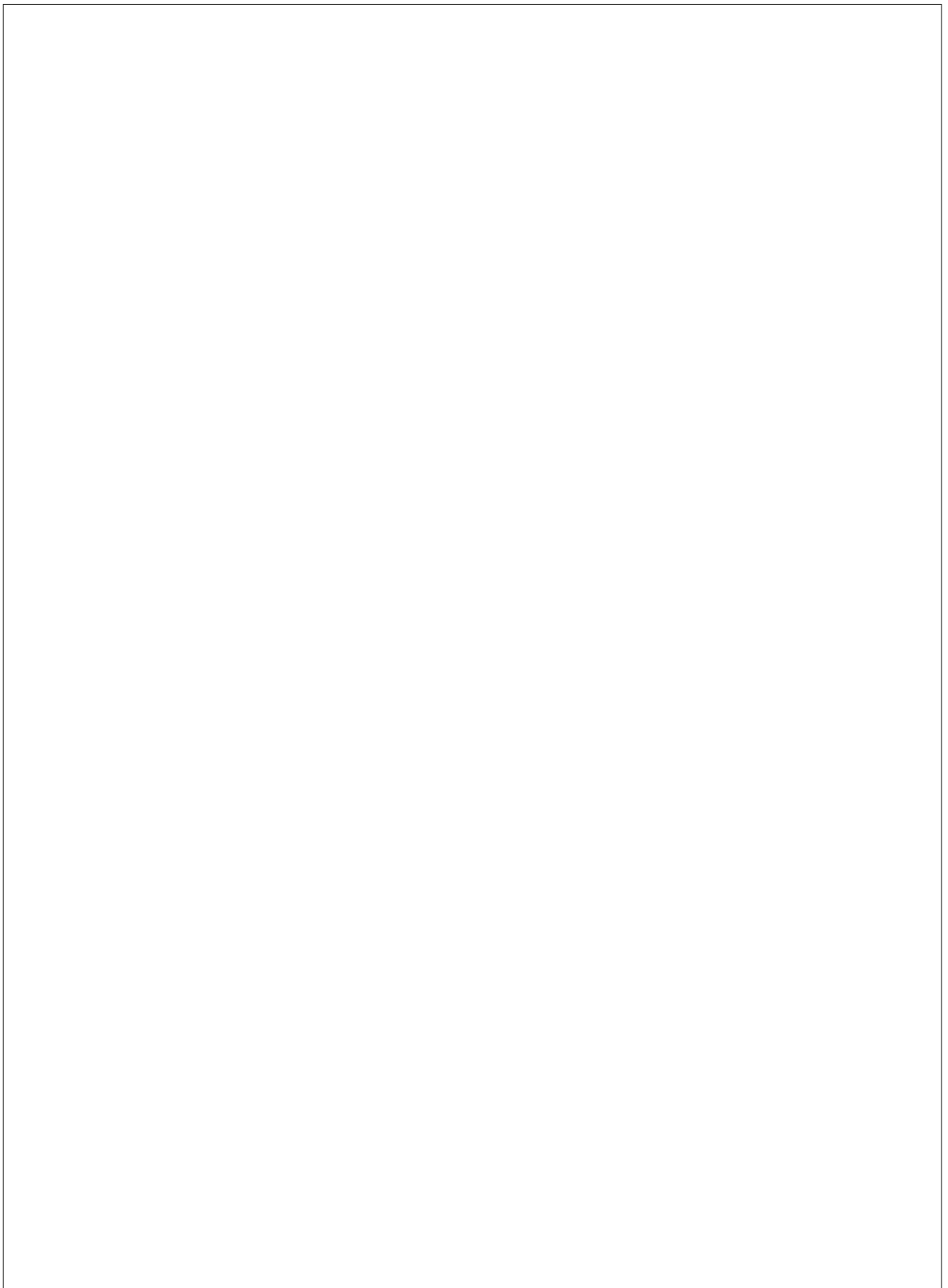
Name of student: _____ Class: _____ G R No. _____ Date: _____

I agree to enroll my son in the following activity / event on _____ as per the details provided from school during the off-school hours.

Event /Activity: _____

Name & Signature of parent: _____

Mobile No: _____



RECORD OF THE TEST RESULT 2024-2025

Subject					
1	Arabic (General)				
2	Islamic Studies/ Moral Science				
3	Moral Education				
4	Social Studies				
5	English				
6	Hindi				
7	Science				
8	Malayalam/ French / Spl. Arabic				
9	Marketing and sales				
10	Artificial Intelligence				
11	Mathematics / Psychology Sociology/Entrepreneurship				
12	Physics / Accountancy/ Physical Education Cost Accounting				
13	Chemistry / Business Studies/ Marketing				
14	Biology/Eng. Graphics/Economics				
15	Computer Science / Work Education				
16	Typography and Computer Applications				
Signature of ClassTeacher					
Signature of Parent					

RECORD OF THE TEST RESULT 2024-2025

Subject					
1	Arabic (General)				
2	Islamic Studies/ Moral Science				
3	Moral Education				
4	Social Studies				
5	English				
6	Hindi				
7	Science				
8	Malayalam/ French / Spl. Arabic				
9	Marketing and sales				
10	Artificial Intelligence				
11	Mathematics / Psychology Sociology/Entrepreneurship				
12	Physics / Accountancy/ Physical Education Cost Accounting				
13	Chemistry / Business Studies/ Marketing				
14	Biology/Eng. Graphics/Economics				
15	Computer Science / Work Education				
16	Typography and Computer Applications				
Signature of ClassTeacher					
Signature of Parent					

RECORD OF THE TEST RESULT 2024-2025

Subject					
1	Arabic (General)				
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13	Chemistry / Business Studies/ Marketing				
14	Biology/Eng. Graphics/Economics				
15	Computer Science / Work Education				
16	Typography and Computer Applications				
Signature of ClassTeacher					
Signature of Parent					

RECORD OF COMMUNICATION BETWEEN HOME AND SCHOOL

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

RECORD OF COMMUNICATION BETWEEN HOME AND SCHOOL

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

RECORD OF COMMUNICATION BETWEEN HOME AND SCHOOL

Date :

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Remarks/ Communication:

RECORD OF COMMUNICATION BETWEEN HOME AND SCHOOL

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

Date :

Remarks/ Communication:

Day & Dt: _____

Periods	Subject	Classwork (Topic, Page No. etc)	Growth Work (Topic, Page No. etc)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Zero			

Remarks / Communication:

Signature of teacher-in-Charge

Signature of parent

Day & Dt: _____

Periods	Subject	Classwork (Topic, Page No. etc)	Growth Work (Topic, Page No. etc)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Zero			

Remarks / Communication:

Signature of teacher-in-Charge

Signature of parent

